

Minutes of the 2010 Annual General Meeting of Chesterfield Swimming Club

Ground Floor Gym • Queen's Park Sports Centre

Sunday 28th November 2010 @ 6.00 pm

Minutes

1. Welcome by the Chairman

Having confirmed that the meeting was quorate with more than 15 members present, the AGM started at 18.05.

Members in Attendance were:

Sue Anderson, Julia Brown, Helen Butler, Nigel Butler, Fiona Critchlow, Craig Dobson, Tim Doody, Alex Gage, Sarah Gage, Ivan Haggar, Carol Haw, Caroline Howells, Martin Jones, Rachel Longmate, Jim Manterfield, Sam Manterfield, Sally Mounsey, Simon Mounsey, Katherine Newman, Mike Ward, Tracie Ward, Pam Williams.

2. Apologies for Absence

Fran Anderson, Philip Anderson, Jez Critchlow, Tracy Haggar,

3. Minutes of the 2009 AGM held at Brookfield Community School on 28th November 2009

None had been received from the previous committee.

4. Matters Arising

Not applicable

5. Officers' Reports for 2009-2010

Reports from the Chairman, Swim21 Co-ordinator, Treasurer, Secretary, Galas/Fixtures Secretary, Head Coach, Welfare Officer, Workforce Development Officer and Membership Secretary had been submitted and circulated to all members in writing prior to the meeting.

Fund-Raising /Social Report

Jim Manterfield told the AGM that the GMB Union have pledged sponsorship but no confirmation had yet been received. Over 200 sponsorship requests had been distributed. Any other suggestions for ways of increasing the success rate would be welcome. Contact with Swim Schools had been made. Two calendars had been produced and these had raised around £500 between them. Gordon Lamb and three other sponsors had been secured for the Christmas Open Meet. The amount raised had been less than hoped but it's a start. Grant applications had previously been restricted by lack of Swim 21 Accreditation but this barrier now had now been lifted. Since starting, Jim and Sam had raised about £800. Presentation Evening was booked for 5th February.

Schools Liaison – none received

Learn to Swim – none received

Questions on officers' reports

Helen Butler. What is Club Squad?

Reply (Simon Mounsey): Details are available on the website. Club squad is an opportunity for those who no longer wish to swim competitively to stay involved in the sport and encourage on-going future participation in roles helpful to the club.

Caroline Howells. Why is income from fees from swimmers down so significantly in 2010?

Reply (Alex Gage). Ultimately the reduction was down to loss of swimmers in the year to 31st August 2010. It was difficult to comment on the reasons for this as the period related to the time before the current committee began running the club. Mike Ward (Chairman until May 2010) advised that there had been a big drop off in number in the period Sep-Nov 2009 amounting to around 70 swimmers. The three-month closure at Queen's Park hadn't helped in this respect.

Caroline Howells. Have cash-flow forecasts suggested fees increases will cover on-going costs?

Reply (Alex Gage). Yes – and these have been accepted by ASA for Swim21.

Caroline Howells. What is the £5000 bank adjustment?

Reply (Alex Gage). This is a figure showing in the accounts as taken over. We don't have an explanation about what it related to.

Nigel Butler (Treasurer until August 2010) explained that this "adjustment" had been inherited from his predecessor, Dawn Sides-Pearson, two years previously. It was required at the time of initiating Sage accounting to relate to the balance of accounts at that time.

Tim Doody. Have other sources of funding been looked at?

Reply (Jim Manterfield). Yes, but with limited success so far. Regaining Swim21 accreditation will help us apply for many more grants than previously.

Reply (Fiona Critchlow). We have discussed Matched-funding available to parents/associates who work for some High Street Banks. Individual members who work for banks and want to support the club could pursue this to help fund-raising.

Reply (Tracie Ward). The "Buy-At" scheme publicised on the website can raise money for club at no cost to us. To date this has raised £330. Also, we are hoping to run a club shop at the Derbyshire Championships weekend due to be held at Queen's Park.

Caroline Howells. Staff costs are high. Could we manage with fewer coaches?

Reply (Julia Brown). Appropriate coach/swimmer ratios for the range of ages we have at the club are set by the ASA. We follow their guidelines as we must.

Helen Butler. Please explain the 48 or 50 week timetable referred to at the time of the fees increase letter in November. This was a change from the previously established 50 week timetable throughout the club.

Reply (Simon Mounsey): The change had been at the instigation of new Head Coach Dan Higgon. He felt that longer complete breaks were beneficial for older performance swimmers to re-charge batteries. This would be off-set by more intense training during the non-rest phases.

6. Constitution Changes proposed by the Committee

Amendment 1 – Requirement for all Junior Category 2 members to have an associated adult member.

Tim Doody and others questioned the wisdom of imposing increased financial burden on all such members immediately on top of the increase to training fees.

Mike Ward proposed an amendment to the proposal as follows: From January 2011, there needed to be at least one adult member associated with each new Category 2 member; from January 2012, there needed to be at least one adult member associated with each Category 2 member (including existing members).

The amendment was accepted and the revised proposal carried unanimously.

Amendment 2 – Change of the title of Galas/Fixtures Secretary to “Open Meet Organiser”

Mike Ward proposed an amendment to the proposal for renaming to “Open Meets and Galas Organiser”.

The amendment was accepted and the revised proposal carried unanimously.

Amendment 3 and 4 were agreed unanimously.

7. Membership and Training Fees for 2011

Alex Gage proposed the following fees level for 2011.

Category 1: £37.

Category 2: £52 (£70 where associated adult membership was mandatory).

Category 3: £18.

The proposal was carried unanimously.

8. Appointment of Independent Accounts Examiner for 2010-2011

Caroline Howells proposed that we appoint and pay a qualified accountant.

This was approved unanimously.

9. Election of the Committee to serve for 2010-2011

Nominations received by the deadline were all carried unanimously as follows

Executive Officers

Chairman: Julia Brown

Treasurer: Alex Gage

Secretary: Simon Mounsey

Open Meets and Galas Organiser: Fiona Critchlow

Committee Members

(seven positions available)

Sue Anderson

Ivan Haggar

Jim Manterfield

Sam Manterfield

Katherine Newman

Tracie Ward

Pam Williams

10. Election of Honorary Members

Jo White was proposed by Mike Ward and seconded by Jim Manterfield. Carried.

Gerry McArdle was proposed by Jim Manterfield and seconded by Mike Ward. Carried.

11. AOB: None

12. The meeting closed at 19:35.